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| <b>JOB TITLE:</b>  | Maintenance Manager |
| <b>COMPANY:</b>    | Didion Ethanol      |
| <b>LOCATION:</b>   | Cambria, WI         |
| <b>REPORTS TO:</b> | Plant Manager       |

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#### **POSITION SUMMARY:**

The Maintenance Manager is a critical role that helps ensure the highest levels of production, quality, and efficiency through the creation (as needed) and management of maintenance activities that support and enhance the production process. Due to the wide variety of equipment and systems supported, ensures qualification of maintenance staff members through training, mentoring, and coaching to maximize department contributions to the organization, heighten production, and minimize equipment/system down time.

#### **RESPONSIBILITIES:**

The highest levels of MAINTENANCE READINESS are achieved through passionate commitment and proactive ownership of the complete maintenance function. People in this key role:

- Demonstrates full accountability of the facility maintenance function through the timely and effective use and management of programs such as CMMS, safety, corrective, preventive and predictive maintenance, and employee development.
- Effectively utilizes department resources through the efficient planning and scheduling of work orders through a computerized Maintenance Management System.
- Implements, as needed, and manages maintenance programs and procedures to maximize equipment operation and efficiency while minimizing down time.
- Coordinates and manages outside contractors as needed, ensuring cost-effective task completion and in compliance with contractor safety training regulations.
- Effectually utilizes systems and resources to create a proactive approach in managing corrective, preventative, and predictive maintenance programs.
- Continuously seek out additional value-add opportunities for the organization.

#### **Personal and Work Environment SAFETY is achieved through:**

- Serves as a tireless up-front advocate for safety program compliance, including behavioral based safety, PPE, hot-work, lock-out/tag-out, working aloft, confined space, and hazardous chemicals.
- Promotes and ensures the safe operation, accountability, and impeccable care/maintenance of tools, equipment, and safety gear.
- Ensures all department members and outside contractors are fully trained and adhere to applicable OSHA CFR regulations for contractors and general industry.

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**WORKFORCE FLEXIBILITY AND BENCH STRENGTH are significantly greater due to:**

- A proactive commitment to increase others' maintenance contributions through establishing training, on-the-job development, and mentoring activities.
- Continuous proactive vigilance in identifying needed repairs or additions/improvements to the facilities' operating systems to increase productivity.
- Serves as the champion for creating a departmental culture committed to achieving unfailing support for team members working to achieve operational excellence.

**REQUIREMENTS to help ensure success include:**

To qualify for this position, an individual must possess any combination of experience and education that would likely produce the desired job outcomes. Specific requirements include:

- High School Graduate, GED, or equivalent experience. Prior production or manufacturing experience required.
- Minimum of 7+ years' prior maintenance experience including significant supervisory/management experience.
- Significant demonstrated experience using and managing a CMMS as a tool for scheduling, planning, and down-time reduction.
- Extensive experience with a variety of equipment to include boilers, centrifuges, drying equipment, cooling towers, air compressors, pneumatics, pumps, valves, and electrical.
- A positive, proactive demeanor resulting in superior teamwork, mentoring, and collaboration with team members while demonstrating a commitment to excellence.
- Steadfast adherence to all safety requirements at all times while instilling a culture of "safety first" throughout the department.

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